Phone: (03) 50273146 or (03) 50273489
Fax: (03) 50273778
Email: wentworth-p.school@det.nsw.edu.au
Website: www.wentworth-p.schools.nsw.edu.au
Facebook Page: www.facebook.com/wentworthpublicschool
Welcome to Wentworth Public School. We look forward to a happy and productive educational relationship with your family.

This booklet is an introduction to our school; if you need more detail, please feel free to approach the School Staff.

Wentworth Public School prides itself on giving students a happy, safe and exceptional education.

The School caters for the needs of our students in a positive, attractive, pleasant and rewarding environment. Some of its advantages are:

1. The school has experienced staff committed to doing that little bit extra for children.

2. All teachers are involved in ongoing inservice courses in Quality Teaching and Learning.

3. The School, being government funded and resourced, has access to specialist services:
   - School Counsellor
   - Primary Health Nurse
   - School Dental Service
   - Speech Pathology
   - Occupational Therapy

4. Classrooms are carpeted, air conditioned, heated and regularly painted; provide wet play areas, computers and additional educational resources.

5. Parents are welcome to come to school with their children at any time. We welcome parents into our classrooms, parent organisations and activities.

6. Being a Government school means costs are low to parents, that is:
   - Subsidised Excursions and performances
   - Classroom requirements are provided at little cost.
7. **Wentworth Public School** provides:

- **Enrichment Programs:**
  - Technology
  - Music
  - Craft
  - Circus Art
  - Kitchen Garden
  - Science

- **Buddy program for all classes**

- **Support Programs in:**
  - Reading
  - Writing
  - Spelling
  - Numeracy

- **An excellent education utilising the skills and expertise of experienced staff.**

- **A happy and supported student population.**

- **Spacious, well equipped classrooms, with extensive technology resources.**

- **Special purpose rooms for extension and support programs.**

- **Large playing areas with access to basketball courts, playground equipment, Kitchen Garden and oval.**

- **An extremely well resourced Library that is open in the mornings and lunchtimes.**

- **Access to information sources through advanced technology: school intranet, World Wide Web. This access is available on all School computers.**

- **Specialist music lessons**

- **Specialist Sports Program**

- **Values education program taught in all classes.**

- **Religious Education instruction.**

- **Piano Tuition (private tutor).**
STAFF FOR 2016

School Executive
Mrs Natalie Hopcroft Principal
Miss Sandra Marziano Assistant Principal

Permanent Teachers:
Mrs Chris Larwood
Mrs Jodi Garraway

Temporary Teachers
Mrs Jenny Halls
Mr Brian Gray
Miss Yvette Pomroy
Miss Emma Gulliford

Support Staff:
Mrs Wanda Warren School Counsellor

School Administration and Support Staff:
Mrs Janet Shields School Administrative Manager
Mrs Di Canning School Administrative Officer
Mrs Denise Kitt School Administrative Officer
Ms Patricia Jones Aboriginal Education Officer
Mrs Fiona Cullinan School Learning Support Officer
Mrs Kacey Pohlner School Learning Support Officer
Miss Maria Smith School Learning Support Officer

General Assistant:
Stephen Nicholls General Assistant
John Woods Handyman

Kitchen Garden Specialists
Mrs Ruth Gebert Kitchen Specialist
Mr Vince Hartwig Garden Specialist
Wentworth Public School Rules

1. Comply with the Wentworth School’s Fair Values Code.

2. Attend school regularly; be punctual and present notes to explain absences.

3. Follow the instructions of teachers and others in authority.

4. Complete all required work carefully and to the best of your ability.

5. Behave in a responsible, polite and courteous manner.

6. Behave in a manner that shows respect for yourself and for the rights and feelings of others.

7. Behave in a manner that keeps yourself and others safe at all times.

8. Respect and care for school buildings, school property and the property of others.

9. Observe the general standards of dress and uniform requirements of Wentworth Public School.

10. Accept responsibilities as members of our community.

Wentworth Public School Values

- Be an active listener

- Show respect for everyone and everything

- Work and play safely

- Be honest in words and actions

- Be polite and consider others

- Have a go and stay on task
GENERAL INFORMATION

Accidents
Despite care and supervision, accidents do happen at school. No treatment is permitted in the school, except First Aid. This is only an immediate, temporary measure given by a teacher or school assistant in the case of accidents. In the event of a serious accident, an Ambulance will be called to the school or the child will be taken to the family doctor (if available) or the hospital. Every effort will be made to contact and advise you under these circumstances. However, the school cannot accept responsibility for expenses incurred in seeking medical attention for sick and injured children.

Wentworth Public School is covered by the NSW Ambulance Scheme.

Please help us to take the best possible care of your children by advising us promptly of illnesses, allergies, asthma or any physical disability that your child may suffer.

Address
Please advise us if you change your address or telephone number so that our records and ability to contact you in an emergency are accurate.

Changes in Emergency Contact Person should also be advised.

Attendance
Attendance at school is compulsory. Parents whose children are absent should inform the school immediately by written note, telephone or personal message.

If your child arrives late to school or you wish to pick them up early, you must sign them in or out in the front office of the school.

If a student is regularly absent from school, without a reason, the Home School Liaison Officer will be notified and the parents/carers contacted.

Book Club
At regular intervals, children may order reasonably priced, good quality books, through the Ashton Scholastic Book Club which operates through the school. Participation is optional.

Canteen
The school canteen operates every Friday. Price lists are sent out with the newsletter or are available from the school office.
Captains/Prefects
At the end of the year, the election of Captains and Prefects for the following year will take place.

The students elect:
- Two Captains
- Two Vice Captains
- Two Prefects

Craft/Art Smocks
It is suggested that protective smocks/old shirts be used in certain lessons where normal school uniform may be spoiled.

Custody of Children
The school should be advised, in writing, of any special custody arrangements concerning students. If there is parental separation, divorce and/or one parent denied access to a child as a result of a court order, the school should be informed and the Principal shown the court order. Confidentiality will be maintained, unless the Principal is otherwise advised.

Dental Clinic
Wentworth Public School has the Dental Van attend our school at designated times during the year.

Parents must supply initial permission and from then on, regular check ups and necessary work is carried out for all students.

Enrolment Procedures
Children who attain the age of five (5) years, prior to 1st August, may enrol at school at the beginning of the school year.

Children enrolling in Kindergarten are required to produce documentary evidence of birth date, name and immunisation. An Early Learners program runs Friday morning during Term 4 of each year for children who intend enrolling at Wentworth Public School the following year.

Kindergarten students participate in individual 'Best Start' interviews during the first few days of school. These are scheduled by the class teacher, with the parent. The Kindergarten class commences on the Monday of the first full week of Term 1.

Fees
School Fees are: Year 3 to 6 - $100 per child inclusive of $60 Kitchen Garden & School Voluntary Fees. Kindergarten to Year 2 - $50 per children inclusive of $10 Kitchen Garden and School Voluntary Fees. Maximum of $250 per family.
Homework
Homework serves three main functions:

- to reinforce work learnt at school
- to inform parents about school work
- to prepare children for the homework demands of secondary education

Homework is sent out regularly and aims to have students reinforce and extend their learning.

Infectious Diseases
Under the Public Health Act and Department of School Education regulations, some common infectious diseases require children be kept from school to prevent the spread of infection.

<table>
<thead>
<tr>
<th>Disease</th>
<th>Period of Exclusion</th>
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<tbody>
<tr>
<td>Chicken Pox</td>
<td>5 days after the first spots appear.</td>
</tr>
<tr>
<td>Infectious</td>
<td>Until the child has recovered and for one week from the first signs of jaundice.</td>
</tr>
<tr>
<td>Hepatitis</td>
<td></td>
</tr>
<tr>
<td>Measles</td>
<td>5 days from appearance of rash.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Until child has recovered and for one week after the appearance of swelling.</td>
</tr>
<tr>
<td>Rubella (German Measles)</td>
<td>Until fully recovered and for at least 6 days after rash appears.</td>
</tr>
<tr>
<td>Whooping Cough</td>
<td>The family doctor should be consulted.</td>
</tr>
<tr>
<td>Impetigo</td>
<td>The family doctor should be consulted. If the sores are treated and properly covered, children are allowed to attend school.</td>
</tr>
<tr>
<td>Head Lice</td>
<td>Until appropriate treatment has begun. (Pamphlets are available from school).</td>
</tr>
<tr>
<td>Ringworm</td>
<td>Until appropriate treatment has begun.</td>
</tr>
<tr>
<td>Scabies</td>
<td>Until appropriate treatment has begun.</td>
</tr>
</tbody>
</table>
**Library**
The Library is one of the most important places in the School. The P&C and Canteen is constantly working to provide additional resources for our Library.

The Library is open at lunchtime and in the morning, for children to use.

**Library Bags**
To protect Library books, children are required to bring a cloth Library bag. Library Bags are available from the office for $7.

**Lost Property**
All items that children bring to School should be clearly named. Any lost property is taken to the School office.

**Medication at School**
No child will be permitted to take medication (including Panadol) at School without the written authority and instruction of parents. If your child is asthmatic, the School needs an asthma plan from the doctor.

**Office hours**
The School office is open from 8:30am to 3:30pm each day.

**Performances**
During the year, we select groups to perform at the school. This allows the students to be exposed to high quality musical, drama and dance items.

Details of these performances will be forwarded to parents in writing and require written consent to attend.

**Presentation Night**
Presentation Night is held in Term 4. All children and parents are expected to attend this evening. Presentations will be made for academic, citizenship and sporting achievements.

**Scripture**
Specialist personnel conduct Religious Education classes at **Wentworth Public School**. Scripture is held each Friday morning.

The School must be notified in writing, if you do not wish your child to attend religious instruction.

**School Assemblies**
At **Wentworth Public School** we begin each day with a K-6 assembly. Announcements are made concerning coming events and recent achievements.
Whole School Assemblies are held every Monday morning at 9:30am. Parents and family are encouraged to attend.

School Banking
Children can use a Bendigo Bank Account at the School. School Banking takes place Wednesday morning. Children need to present their books and money to Mrs Shields at the Front Office.

If you wish to open an account with the Bendigo Bank, this should be made through the Bank.

School Terms 2016
Term 1: Thursday 4th February, 2016 to Friday 8th April, 2016
(Kindergarten commences on, 8th February, 2016. Interviews will be conducted from 4th February to 5th February, 2016)
Term 2: Wednesday 27th April, 2016 to Friday 1st July 2016
Term 3: Tuesday 18th July, 2016 to Friday 23rd September, 2016
Term 4: Monday 10th October, 2016 to Friday 16th December, 2016

School Times
Students should not be at School before 9:00am when formal supervision begins, unless they arrive on buses. On call supervision is provided for bus travellers in the Library.

<table>
<thead>
<tr>
<th>Teachers on duty</th>
<th>9:00 am</th>
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</thead>
<tbody>
<tr>
<td>School commences</td>
<td>9:25 am</td>
</tr>
<tr>
<td>Lunch</td>
<td>11:50am to 12:25pm</td>
</tr>
<tr>
<td>Recess</td>
<td>2:00 pm to 2:20pm</td>
</tr>
<tr>
<td>School finishes</td>
<td>3:30pm</td>
</tr>
</tbody>
</table>

If supervision before 9am is required due to work commitments you need to contact the Principal.

School Photographs
A commercial photographer is engaged to take the School photographs. Individual, as well as class photographs, may be obtained.

School Telephone, Email and Website
The school telephone numbers are 0350273146 and 0350273489. Telephone calls to teachers should be made before School, at Recess, at Lunch or after School. This ensures teaching time is not disrupted. Messages left for staff will be answered promptly.

Fax: 0350273778
Email address: wentworth-p.school@det.nsw.edu.au
Website: www.wentworth-schools.nsw.edu.au

Note: Students are only permitted to use the phone in an extreme emergency.
Sport
Sport and Physical Education play an important part in the life of the students at Wentworth Public School. All children are placed in Sporting Houses; Murray (blue) and Darling (red). Annual carnival days are held each year in Swimming and Athletics, as well as, a Cross Country event.

Student Counsellor
Our School Counsellor visits regularly. Appointments for an interview can be made at the Office.

The Counsellor assists children with learning and behaviour difficulties and provides advice to students, teachers and parents.

As well, our children have the advantage of caring teachers who provide warmth and interest in attending to their daily needs.

Transfer of Pupils
Children transferring to this School should produce a Transfer Certificate from their previous school.

Parents requiring a transfer for their children to another School should apply at the office for the necessary transfer papers. It is appreciated if parents make sure that all School property is handed in before leaving, especially Library books.

Valuables
Excessive amounts of money, expensive items of jewellery, toys, and items of particular sentimental value, should not be brought to school, due to possibility of loss or damage.

The School takes no responsibility for lost/damaged valuables.

School Uniforms
The Parents and Citizens' Association determines the School Uniform dress code. All children are encouraged to wear the School Uniform. The P&C has polo shirts, windcheaters and shorts & trackpants available at a very reasonable price. Order forms are available from the Office.

Summer
Boys
Gold Polo shirt and bottle green shorts, white socks with leather shoes, sneakers or enclosed sandals.

Girls
Gold Polo Shirt with bottle green shorts, white socks with leather shoes, sneakers or enclosed sandals.
Winter Boys & Girls
Gold polo shirt with green trackpants, sneakers and white socks.

All students must wear a bottle green wide brimmed hat or legionnaire cap for Sunsmart play.

Hats may be purchased from the school for $10 (Available from the School Office, any time).

All items of clothing should have the student's name clearly written. It's suggested that names be written on the brim of the hats and on the hem of jumpers, as tags can be torn off.

COMMUNICATION

Reporting to Parents:

Wentworth Public School uses the following methods to report to parents:

- Twice yearly, in June and December, by a formal written report on your child's progress, covering all aspects of his/her education.

- Parent/Teacher/Student interviews during Terms 1 and 3. Class information evenings/afternoons held in Term 1.

- Informal visits to the school (you are always welcome).

- Discussion of your child's progress (requested by teacher, counsellor or parent).

- Informal/formal phone calls/emails, routinely as required.

Community Involvement

Building a strong School community is an essential relationship in the development of Schools in which effective education is seen as a joint enterprise involving parents and staff.

At various times, during the year, requests will be made for parents and interested citizens to assist teachers on a voluntary basis, in such areas as, reading programs, craft, sports, music, excursions, etc. If you are willing to become involved in these programs, you will not only have the opportunity of actively contributing to the education of your children but you will also be able to participate in and observe, the educational processes and programs being undertaken by your School.
Newsletters
To keep you informed of School news and happenings, newsletters are sent home with the eldest child in each family. These are distributed on **Wednesday** afternoon. When children are absent on the day of distribution, we will endeavor to make sure notices are sent home at the first opportunity. Spare newsletters are always available from the School Office.

Parents can receive Newsletters by email, if requested.
Newsletters are also available on the School website:  
www.wentworth-schools.nsw.edu.au

**PARENT ORGANISATIONS**

**Wentworth Public School** encourages parent involvement in the functioning of the School. For the education process to have maximum effectiveness, it is essential for parents to take part.

**Parents and Citizens’ Association**
All parents of children attending this School, as well as, all interested members of the community and teachers, are invited to be members of the Parents and Citizens’ Association.

The P&C Association meets the third Wednesday in each month. Meetings times vary and are advertised in school newsletter. All welcome.

The P&C’s basic aim is to provide involvement for parents and assistance to the School. The P&C is also involved in making recommendations to support decision making in the school planning and resource allocation process.

**Aboriginal Parent Advisory Group**
A forum for Aboriginal parents to give advice on cultural and curriculum teaching for indigenous students. Parents come together, once a month.